

VARIANCE REQUEST FORM

ESD/EEA Site Council Guidelines and Requirements:

The Site Council shall submit this form to both the Human Resources Director and the EEA President. Such variances, if granted, are:

- Not precedent setting
- Building or site specific
- Temporary, automatically being rescinded on the last day of the school year or other agreed to time-frame, unless specifically extended by mutual agreement between the Association and the District.

Sites are required to report to the District and the Association the implications, successes, and failures based upon these variances.

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| School: | |
| Site Council Chair: | |
| Date Submitted: | |

On the reverse of this form, and/or on any necessary additional sheets, explain your variance request.

1. What contract section(s), management procedure(s), and/or Board policy(s) are you requesting variance from?
2. What is the specific variance you are requesting?
3. What is the rationale for the variance you are requesting? That is, what is the improvement in student learning you expect to see as a result of the variance being granted?
4. How will you evaluate the success or failure of your proposed variance?
5. What effect(s) will the granting of your variance have on the operation(s) of other grade levels, other buildings, the District as a whole, and/or the community?
6. What decision making procedure did you follow in preparing your variance request? That is, did the staff come to consensus or did they vote? If there was a vote taken, what was the yes/no tally?

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